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October 14, 1997

FOI-012/98

Willette L. Smith, Acting Chief Information and Records Division Office of Administrative Services U.S. Agency for International Development Washington, DC 20523-1429

Re: RFP No.: 263-97-P-029

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Dear Ms. Smith:

In reference to the subject RFP No. 263-97-P-029 entitled "Integrated English Language Program II (IELP-II)," pursuant to the Freedom of Information Act (5U.S.C. 5632), Development Associates would like to request the original technical proposal and amendments, and the best and final offer of the successful bidder. We would also like to request a copy of the contract issued. In addition, for both the successful offeror and Development Associates, we request copies of the panel's ratings and comments for each step of the procurement process, and the individual panel members' rating sheets. We also request the names of the panel members.

Development Associates is prepared to pay any reasonable fees necessary for us to obtain this information.

Thank you for your assistance.

Kim Complex Sincerely,

Peter B. Davis

President

PBD/jsa